

Poringland Primary School and Nursery

SEN Information Report 2025/2026



Last Updated : October 2025
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Contents

- [Welcome](#)
- [What is SEND?](#)
- [What Kind of SEN we support?](#)
- [Sen Stages](#)
- [Our SEND profile for 2025/6](#)
- [How we identify SEND need](#)
- [SEN Support](#)
- [Requesting an EHC assessment \(EHCP\)](#)
- [Support available for our children](#)
- [Our approach to teaching learners with SEND](#)
- [People who support our children](#)
- [Other support available to our children](#)
- [Supporting significant transitions](#)
- [Send Training in our school](#)
- [How we support parents](#)
- [Other support and available and useful information](#)
- [The Local offer](#)
- [Useful signposting](#)
- [Policies](#)
- [Have your Say/Contact us](#)



Welcome

Welcome to Poringland Primary School and Nurseries SEND information report 2025/26

At Poringland Primary School and Nursery we are committed to working together with all members of our community. This document outlines what support is available to learners with Special Educational Needs and disabilities at our school. It is updated annually and has been produced with information and support from parents.

Our School Contacts:

To get in touch with any us please contact the school office at office@poringland.norfolk.sch.uk or 01508 492530



SENDCo
Mrs Emma Steward

My SEND days are
Alternate Mondays,
Tuesdays and
Wednesday afternoons



Sendco Assistant
Mrs Nicola Buttolph

I support Mrs Steward
with Send in the
afternoons

Head Teacher
Miss Rhiannon Price

Our SEND Governor is
Mr Stuart Whittaker



What is SEND?



According to the SEND code of practice 2014, a child has SEN if they have a learning difficulty or disability which calls for special educational provision to be made for them.

Children have a learning difficulty or a disability if they:

- a) *Have a significantly greater difficulty in learning than most others of the same age*
- b) *Have a disability which prevents or hinders them from making use of educational facilities of a kind generally provided for others of the same age in mainstream schools*

If a learner is identified as having SEND, we will provide provision that is 'additional to or different from' the normal differentiated curriculum, intended to overcome the barrier to their learning.



What Kinds of SEN we support;

At Poringland Primary School we offer support for our children across the four areas (detailed below) as identified by the SEND code of practice 2014

The categorisation helps a school to identify what actions they need to take to support a child with SEN. Individual children often have needs that fall into more than one category which can potentially change over time.

Communication and Interaction (CI)

eg. Autism spectrum Disorder, Speech and Communication

- Cognition and Learning (CL)

eg. Dyslexia and Dyspraxia

- Social, Emotional and Mental Health (SEMH) -

eg. Attention deficit Hyperactivity Disorder(ADHD)

- Sensory and Physical Needs (SP)

eg. Visual Impairments, hearing

SEN Stages



- A child is identified as having an SEN need so therefore is categorised as **SEN Support (K)**
- **Education Health Care Plans (EHCP)**- These documents can be applied for from birth to the age of 25. They provide children, young people and their parents greater control and choice in decisions made to ensure needs are properly met

The school receives a budget to support students in the school, this is used for pupils on the SEND register at SEN Support (K) or EHCP Level. Every year the local authority assess the school's cohort and High Needs Funding is assessed and allocated.

Our SEN profile for 2025/6



We currently have 46 children identified as having SEND, which is 9.8% of pupils, as compared to a national average of 14.2%.

We currently have 21 children with an EHCP which is 46% of pupils, as compared to a national average of 5.3%.

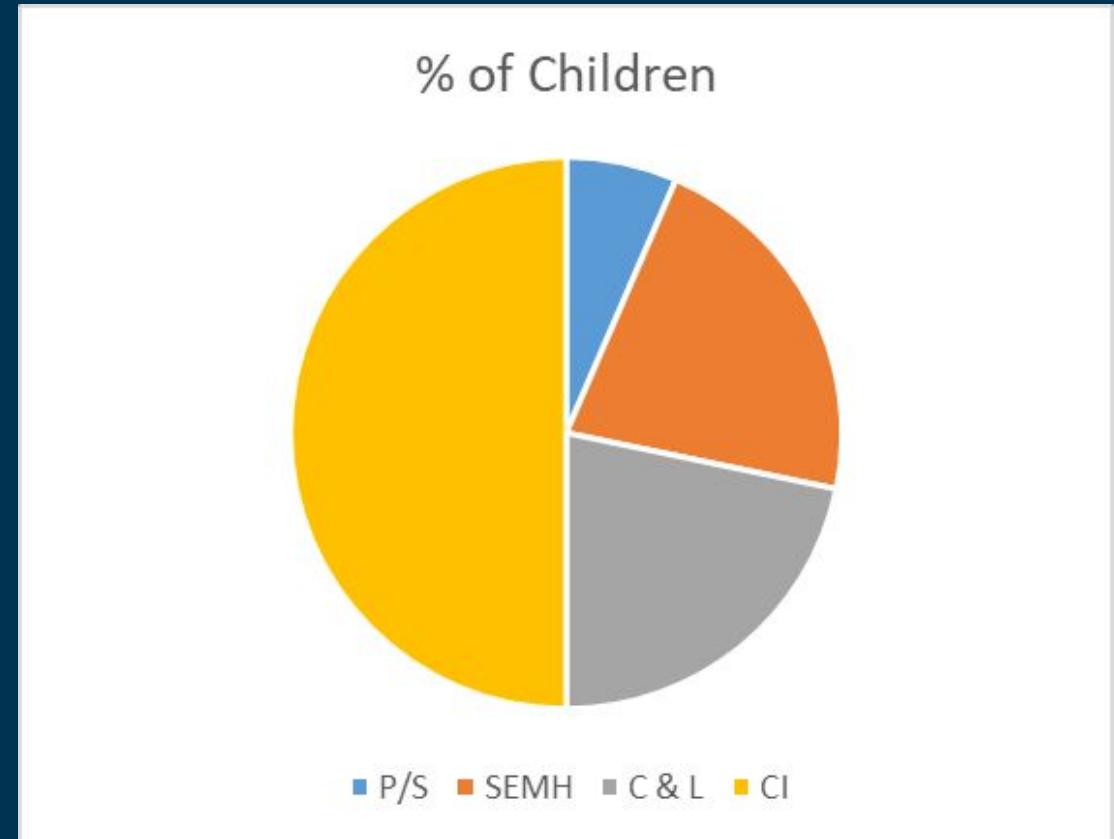
50% of Children are identified as having SEND linked to communication and interaction (CI)

21.74% of children are identified as having SEND linked to cognition and learning (C&L)

21.74% of children are identified as having SEND linked to Social, Emotional and Mental Health (SEMH)

6.52% of children are identified as having SEND linked to physical and/or sensory needs, (P/S)

NB: Some of our children have SEND needs across more than one area, this has captured the children's primary need.



How we identify SEND need



At different times in their school career, a child may have a special educational need. The route to identifying a child's SEND need normally follows the below pattern:

- Concern raised by parent/carer or class teacher or member of school staff
- Conversation between school and parents/carers take place
- Interventions/ additional support is put in place by school to support the child in making the desired progress.
- Diagnostic assessment **may** take place which can include professionals external to the school such as an Educational Psychologist or Advisory Support Teacher. We may also suggest you make an appointment via your GP for a medical referral
- A learning support plan for the child is developed with the child and their parent/carers
- The plan is put into place and actioned
- The plan and actions are reviewed regularly





If a child is identified as having SEN, we will provide them with provision that is 'additional to' or 'different from' the differentiated curriculum to help them over the barrier to their learning.

All children are unique and may need additional support for a variety of reasons: prolonged absence from school or have attended many schools, worry and anxiety causing a distraction from school or have English as an additional language (EAL). We are committed to ensure that all children have access to learning opportunities so they can fulfill their potential. For those at risk of not progressing it is the school's duty to intervene and provide support. This does not mean however that all vulnerable children have Special Educational Needs. Only those with a learning difficulty that requires provision which is 'additional to or different from' will be identified as having SEN.



SEN Support

The Assess Plan Do Review Cycle is completed 3 times a year as a minimum.

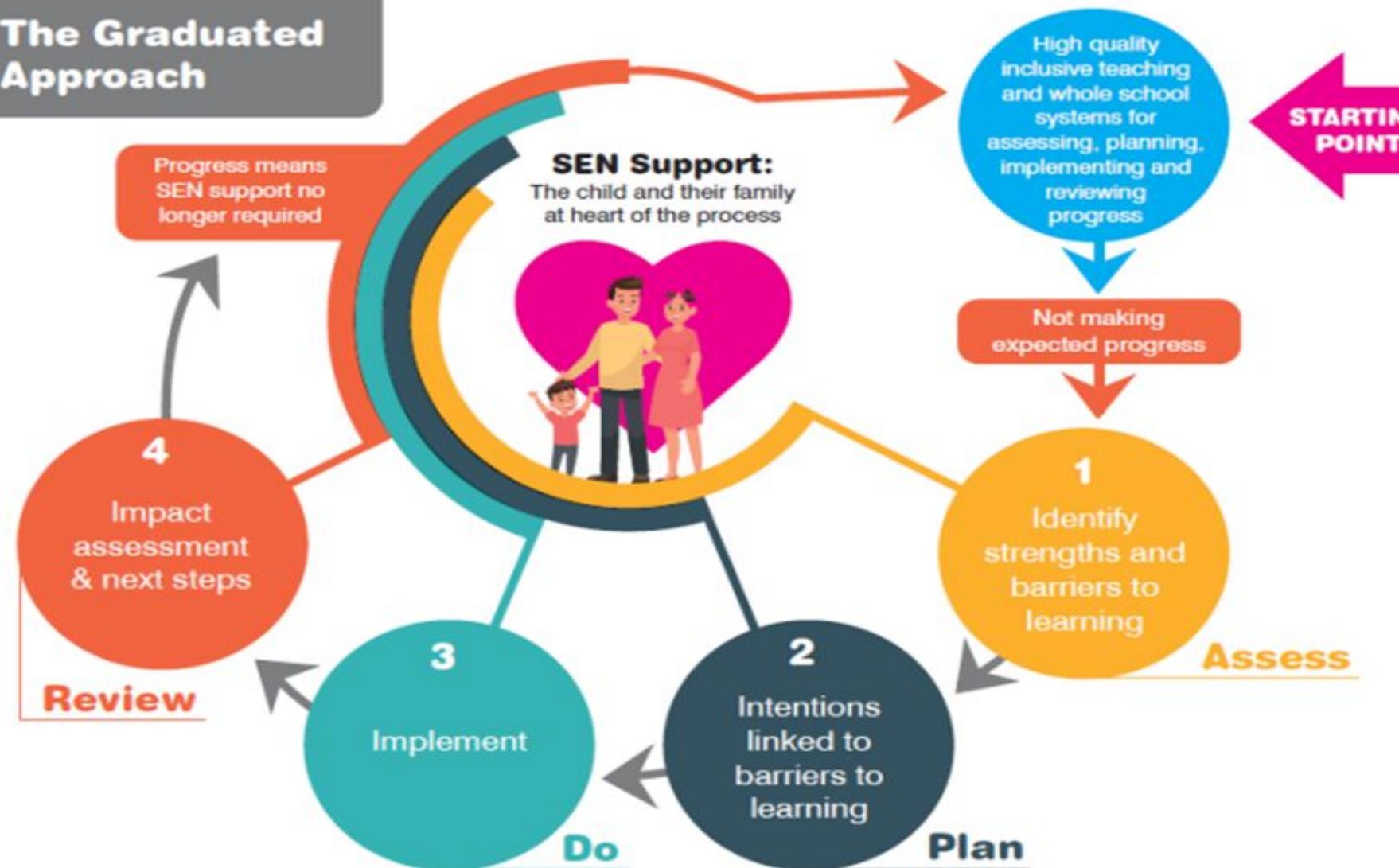
SEN support will be provided using a 'graduated approach'. This approach will follow a four part cycle:

- **Identify/Assess**- we consider all the information from discussions with parents/carers, the child, the class teacher and assessments (national curriculum,NFER, statutory)
- **Plan**- now we can identify the barriers to learning and intended outcomes. We work out what additional support will be provided to help overcome these barriers. Decisions are recorded on a Learning Support Plan and are reviewed at least twice a year with parents/carers
- **Do**- this is providing the agreed upon support as set out in the Learning Plan
- **Review**- we measure the impact of support using termly assessment data and consider if changes need to be made. All those involved - learner, parents/carers, teacher and SENDCo to contribute to the review. If necessary, a new cycle of Plan, Do, Review can begin





The Graduated Approach



Requesting an EHC needs assessment - EHCP



'The majority of children and young people with SEN or disabilities will have their needs met within local mainstream early years settings, schools or colleges. Some children and young people may require an EHC needs assessment in order for the local authority to decide whether it is necessary for it to make provision in accordance with an EHC plan.' (SEN Code of Practice, 2015)

At Poringland Primary school, there are times when we may feel that despite taking 'relevant and purposeful action' (SEN code of practice 2015), an EHC assessment request may be required.

The following people can request an EHC needs assessment for a child:

- the child's parent
- a young person over the age of 16 but under the age of 25, and
- a person acting on behalf of a school or post-16 institution

(SEN code of practice 2015)

When a child has an EHCP an annual review is held. This takes account of the views of the child, parent/carer and professionals working with the child/young person.

More information regarding an EHCP can be found here:

<https://www.norfolk.gov.uk/children-and-families/send-local-offer/education-and-learning/support-for-learning/education-health-and-care-ehc-plans>

Support available to our children



Quality First Teaching Class Teachers Teaching Assistants	<ul style="list-style-type: none">-The teacher will have the highest possible expectations for your child and all pupils in their class.-All teaching is based on building on what your child already knows, can do and can understand.-Putting into place different ways of teachings so that your child can fully access and engage in learning in class.-Your child will be in a mixed ability class for many subjects however some subjects are taught in ability groupings.
Support from our Mental Health Lead and Parent Support Advisor	<p>Regular meetings to address and work on difficulties identified</p> <p>Referrals made to outside professionals where necessary and appropriate</p> <p>Signposting to support outside of school</p>
Referral for additional Provision such as: Speech and Language Therapy, Occupational Therapy, Access Through Technology (ATT), Educational Psychologist	<p>We work closely with EPSS, MHST, School and Communities team and other professionals to receive advice and additional support for pupils.</p> <p>We will always seek your consent and agreement before referring your child.</p>



Specified support according to your child's needs	<ul style="list-style-type: none">- Small workshop groups with high ratios of adults to children- Intervention groups run in the afternoons focusing on a range of needs- Pets As Therapy Reading dog
Additional in-class support	<ul style="list-style-type: none">- Additional in-class support is decided once the individual needs of children in given class groups have been considered.-Class groups at Poringland Primary School and Nursery are typically around 30 children.

Our approach to teaching Learners with SEND

Sensory and or Physical Needs



Possible barriers to Learning	Our Provision	Specific support/interventions
-Visual Impairment	-Quality first teaching	- Dough Disco
-Hearing Impairment	-Additional adult support/scaffolding (teaching assistant)	-Handwriting interventions
-Gross/fine motor difficulties	-Inclusive environment which values respect and diversity.	-Sensory Circuits
-Diagnosed conditions (dyspraxia)	<ul style="list-style-type: none"> -Disabled Toilets - Printed copies of board materials (and large print if required.) -Careful seating adjustments personalised to the child's need. - Specialist Equipment; including pencil grips/overlays/sloping boards/ear defenders. - Calm spaces. 	<ul style="list-style-type: none"> - Sensory Breaks tailored to individual (movement breaks/ 'heavy work') - Care Plans -Support from outside agencies - Referrals to specialist services where required.

Our approach to teaching Learners with SEND



Social Emotional Mental Health

Possible barriers to Learning	Our Provision	Specific support/interventions
Low self esteem	-Quality first teaching	1-2-1 Nurture interventions (Thrive)
Anxiety/ withdrawn/isolated	-Additional adult support/scaffolding (teaching assistant)	Weekly PAT dog sessions
Behaviours that pose a risk to themselves or others	-A nurturing school environment.	Behaviour support plans
Behaviours that can create barrier to learning.	-Clear classroom routines/ visual timetables. -A curriculum which support children's health wellbeing and emotional literacy (Paths and RSE). - E safety/anti bullying. - A whole school behaviour policy.	Classroom/tailored reward charts Norfolk steps referrals to specialist external agencies when required. MHST
Diagnosed disorders such as ADHD	-Norfolk steps approach to support managing behavoiur	
Trauma	-Calm spaces.	After lunch listening/support service for children in KS2 requiring support with lunchtime difficulties.
Challenges with forming and maintaining friendships/relationships.		

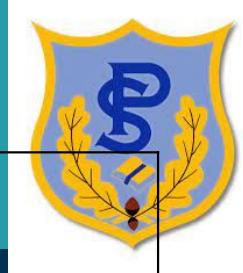
Our approach to teaching Learners with SEND



Communication and Interaction

Possible barriers to Learning	Our Provision	Specific support/interventions
Understanding language and using language	-Quality first teaching -Additional adult support/scaffolding (teaching assistant) and model language	Wellcomm assessments Early Talkboost/Talkboost
Attention and Listening		Referrals to Speech and Language professionals
Stammering	-A range of visual aids including word mats/core boards and checklists.	
Conditions which can present social interaction difficulties eg (Autism Spectrum Disorder)	-Clear instructions and routines (Visual timetables)	Personalised Interventions as instructed by Speech and language therapists
Conditions including speech sound disorders.	-Additional thinking time -Partner talk and lots of speech opportunities embedded within the curriculum. - Signalong in our Nursery	Referrals to other specialist support

Our approach to teaching Learners with SEND



Cognition and Learning

Possible barriers to Learning	Our Provision	Specific support/interventions
Spelling and reading	-Quality first teaching	Nessy
Diagnosed conditions such as dyslexia, dyscalculia	-Additional adult support/scaffolding (teaching assistant)	Sumdog
Learning new information	-Adapted resources to scaffold individual /concrete resources available	Precision teaching
Organisation skills		FFT Phonics
Concentration and focus	- Word mats,working walls (with key vocabulary and learning, short clear instructions , visual prompts.	Lightening squad
Working Memory	- recap prior learning in all lessons.	Pre and Post teaching
Number work	- Bespoke timetables when required to support movement breaks and extra time.	Referral to specialist services. Coloured overlays where necessary Memory interventions



People who support our children

Children in our school will receive support that is specific to their individual needs. This will be provided by their class teacher in partnership with the SENDCo, other school staff, together with external support where necessary and appropriate.

People who support our children in school	Their role and responsibilities
Class Teacher	Teaching and supporting your child on a day to day basis. Ensuring the wellbeing of all pupils in the class is nurtured and any concerns are discussed with parents and other members of staff where appropriate
Teaching Assistants	Supporting your children within class. Working with individual children and small groups under the planning and direction of class teacher. Ensuring the wellbeing of all pupils is nurtured and any concerns are discussed with the class teacher.



Special Educational Needs and Disabilities Coordinator (SENDCo)
Emma Steward



-Ensuring that individual children are assessed to identify specific learning needs or barriers to learning.
-Carrying out baseline assessment when children arrive at school and using this information to accurately identify areas of need.
-Ensuring that all members of staff working with your child in school are aware of your child's individual needs and/or conditions and what they need to enable them to learn and make progress.
-Ensuring that all staff members are supported to deliver planned work/programmes for your child so they can achieve the best possible progress.
This may involve input from external specialists.

-Ensuring that you are:

- Listened to carefully and your concerns are taken seriously
- Involved in supporting your child's learning
- Kept informed about the support your child is receiving
- Involved in reviewing your child's progress and in the future planning process
- Signposted to external support where appropriate

Leading and coordinating Annual Review Meetings.
Liasing with all other professionals who may contribute to and support your child's learning e.g. Educational Psychologist, Access Through Technology, Specialist teachers, Speech and Language therapists etc



Head Teacher Rhiannon Price	The day to day leadership and management of all aspects of the school. Ensuring that the Governing body is kept up to date about issues that arise in the school.
Year 6 Team	Gathering evidence of access arrangements requirements for statutory testing. Applying for access arrangements.
Governing Body/ SEN Governor	Ensuring that the school has an up to date SEN Policy Ensuring the school has appropriate provision and has made necessary adaptations to meet the needs of all children in the school. Making visits to understand and monitor the support given to children within the school Being part of the process to ensure your child reaches their potential



Parents

- Attend Parents meeting twice a year with class teacher - and any additional meetings to discuss progress and next steps.
- Communicate with staff in person/telephone/school email or home learning platform Tapestry/Google classrooms.
- Meet with external agencies involved with supporting their child when necessary

Child

- Contribute to their support plans through child voice to identify their strengths/difficulties and how school can support them.
- Take part when necessary in their EHCP review -sharing their views on how they are getting on in school.
- Take part in interventions/use resources to support them in their learning.
- Talk to adults in school about any worries/concerns they have.



Other support available to our children

Each term we have a Team Around the School Meeting with Norfolk County Council professionals, and Speech and language Link Meetings (with a speech and language therapist) which gives us access to a range of service including an Education Psychologist and a Specialist Learning Support Teacher.

Children will get support that is specific to their individual needs. This may be provided by their teacher, other staff or individuals who visit from outside agencies such as Speech and Language Therapists. Interventions are carefully coordinated and delivered throughout the school day to minimise impact on the classroom learning.

Supporting significant Transitions



- Transition is a part of life for all our children. This can be transition to a new class in school, having a new teacher or moving on to a new school. Planning for transition is a part of our provision for all learners, especially those with SEN. We recognise that transitions can be a challenge for our children and we take steps to ensure that every transition is a smooth and positive experience by working in partnership with children, families and other providers.

Joining Poringland Primary School and Nursery:

- The SENDCo/class teacher will liaise with the current Early Years Provider or school
- We will first invite you to visit the school to have a look around and speak to staff
- Once we have your child's place confirmed by Norfolk County Council we will invite your child to attend transition sessions in Reception. Enhanced transition is available for those needing greater familiarisation
- We may visit your child at their primary school/Early Years Setting.

Moving class:

- ❖ Moving classes will be discussed with you and your child towards the end of the summer term. During annual reviews, a teacher from the next class will be present.
- ❖ Bespoke arrangements to support each child.
- ❖ Links to our virtual school to familiarise yourself with your class.



Supporting significant transitions

Moving to a different school: The SENDCo will liaise with the new school to discuss the plans in place to support your child. Documentation and reports from support agencies will be forwarded to the new school.

Moving up to high school: For those in Year 6 leaving Poringland Primary and Nursery, we will discuss a transition plan in partnership with the High School, you and your child. Our feeder High School Framingham Earl offer enhanced transition depending on the needs of the child in discussion with parents, often involving additional transition visits.

We use support from the school and communities team and Mental health support teams to arrange enhanced transition workshops for any child/young person requiring additional support.



What SEN training Opportunities have staff received?

Training recently completed by staff:

- Mental Health First Aid training
- Working Memory training
- Step on training - refresher
- Step up training - refresher
- Understanding Autism training
- Bucket Time/Attention autism
- Thrive practitioner training
- All staff trained in Emotion Coaching
- Sendco Assistant HLCP ongoing (higher level communication training programme through ELKLAN).

Our Sendco is currently undergoing her NPQ sendco - with the Julian teaching Hub and also attends Sendco forum and is part of the essential Senco network which offers updates / advise and training opportunities.

How we support parents



At Poringland Primary School and Nursery, we regard it as essential to work in partnership with parents to achieve the best outcomes for their child. We offer the following support:

- **A Parent and Teacher Association (PTA)**
- **An Open Door Policy – You are always welcome to call and make an appointment to meet any of our staff.**
- **Termly coffee mornings – a chance to pop in and See our Sendco and make an appointment to discuss any concerns.**
- **Additional meetings for SEND children.**
- **Access to the Norfolk Local Offer- <http://www.Norfolk.gov.uk/sen>**
- **Promoting a positive culture which encourages parents to speak to teachers/SLT when a problem or concern arises**



Other support and available and useful information

The Local Authority has to have a Local Offer which sets out the support they expect to be available for children with SEN and/or disabilities. You can access the Local Offer here
<http://www.norfolk.gov.uk/children-and-families/send-local-offer>

□ Norfolk SENIASS offers independent information, advice and support to the children and their parents regarding SEN and disabilities. This is a free, confidential and impartial service. You can access the website here

□ [Norfolk SENIASS Home Page](#)

Email: norfolksendiass@norfolk.gov.uk

Telephone: 01603 704070

The Local Offer



Poringland Primary's Information Report forms part of **Norfolk's Local Offer**.

Norfolk's Local Offer

The special educational needs and/or disabilities (SEND) Local Offer is what is available in Norfolk for children and young people with SEND aged 0–25 and those who support them.

For more information about Norfolk's local Offer, please visit
www.norfolk.gov.uk/children-and-families/send-local-offer

Useful guidance to support schools with the provision in place.

[SEN Support Guidance Provision Expected at SEN Support \(PEaSS\) \(norfolk.gov.uk\)](http://www.norfolk.gov.uk/children-and-families/send-local-offer)

Signposting and support for parents and Carers



Just One Norfolk

A support service for a range of services including emotional support and Speech and Language.

0300 300 0123

[Health Advice & Support for Children & Families](#)

Norfolk Early Help Services

Supporting families with any worries they may be having about their children and family circumstances.

[Early help for children and families - Norfolk County Council](#)

Ormiston Families

Supporting families with a range of emotional wellbeing services(referrals made via just one Norfolk).

[Ormiston Families | Brighter Futures | East of England Charity : Ormiston Families](#)

NANSA - Norfolk and Norwich SEND association

Provides services for those living with SEND

[Nansa](#)

Family Voice Norfolk

Service working with parents and carers of children with SEND - ensuring parents voices are heard in decisions being made.

[Parents and carers of children and young people with SEND – Family Voice Norfolk](#)

Useful School Policies



SEND – Poringland Primary

Wellbeing – Poringland Primary

Safeguarding – Poringland Primary

Single Equality and Accessibility Policy Action Plan.docx

Complaints Procedure

For any other policies please go to our website -
Policies – Poringland Primary

Glossary



ADHD – Attention Deficit/Hyperactivity Disorder

APDR – Assess, Plan, Do and Review

ASD – Autism Spectrum Disorder

ATT – Access Through Technology

CI – Communication and Interaction

CL – Cognition and Learning

EAL - English as an Additional language

EHCP – Education and Healthcare Plan

MHST - Mental Health Support Team

PAT - Pets as Therapy(Dog)

SALT – Speech and Language Therapy

SEMH – Social, Emotional and Mental Health

SEND – Special Educational Needs and Disabilities

SENDCO – Special Educational Needs and Disabilities Coordinator

S/P – Sensory and Physical

Have your say and how to contact us

The annual report sets out our annual offer to children with SEN but to help us to continually assess and improve we need the views of parents/carers, pupils, governors and staff. Therefore please engage with our annual process to 'assess, plan, do, review' provision for SEN.

If you have concerns about your child you should call or email the school or speak to your child's class teacher.

If you are unhappy with how the concerns are being managed and/or think that your child is not making progress, you can speak to the SENDCO – Emma Steward or the Head Teacher- Rhiannon Price.

We would encourage you to contact us and ask for a meeting. If you still feel unhappy you can speak to the school chair of Governors-Stuart Whittaker.

If we have concerns we will contact you to arrange a meeting in school.

Poringland Primary School and Nursery
Telephone number: 01508 492530
Email Address: office@poringland.norfolk.sch.uk

